



**THE SACCO SOCIETIES REGULATORY AUTHORITY
(SASRA)**

INVITATION TO TENDER

DATE: 23RD APRIL 2021

TENDER NO: SASRA/042/2020-2021

TENDER NAME: SUPPLY AND DELIVERY OF OFFICE CONSUMABLES

The Sacco Societies Regulatory Authority (SASRA) invites sealed tenders from eligible **AGPO REGISTERED - Persons with Disabilities (PWDs CATEGORY)** firms for the Supply and Delivery of Office Consumables for two years starting July 2021, renewable for a further period of one year, subject to the satisfactory performance.

A complete set of tender document may be **viewed and downloaded free of charge** from the Authority's websites: www.sasra.go.ke or on the Public Procurement Information Portal: www.tenders.go.ke

Prices quoted should be net inclusive of all taxes and must be in Kenya Shillings and should remain valid for 120 days after date of tender opening.

Each copy of the tender **MUST** be paginated serially, prior to submission. The Tenderer must provide a self-declaration that the firm is not debarred from participating in Public Procurement and also provide a self-declaration that the firm will not engage in any corrupt practice. The Tender document must be accompanied by a duly filled and signed Tender Securing Declaration Form.

Completed tender documents are to be enclosed in plain sealed envelopes, marked 'TENDER NO. SASRA/42/2020-2021 for the Supply and Delivery of Office Consumables and be deposited in the tender box provided at The Sacco Societies Regulatory Authority's Offices, 19th floor, UAP Old Mutual Towers, Upper Hill road, Upper Hill addressed to: The Chief Executive Officer, Sacco Societies Regulatory Authority, P.O Box 25089-00100, NAIROBI, **so as to be received on or before 3rd May 2021 at 10.00 a.m.**

Tenders will be opened immediately thereafter in the presence of the tenderers representatives who choose to attend the opening at the Board Room, 19th floor, UAP Old Mutual Towers, Upper Hill.

For enquiries you can contact the procurement office, Sacco Societies Regulatory Authority, TEL: +254 (020) 2935100/171, EMAIL: procurement@sasra.go.ke

Ag. Chief Executive Officer